

## **PSERS NEW HIRE LETTER**

Congratulations on your new employment! One of the benefits included with your employment is membership in the Public School Employees Retirement System (PSERS). Enrollment in the Retirement System is a mandatory condition of your employment and requires you to contribute to the Retirement System through payroll deduction beginning immediately.

As a member of the Public School Employees Retirement System, your contribution is equal to \$10 per month from September through May of each school year. More information about your contributions and the benefits provided by the Retirement System are available in the Employee Handbook. You can access the Handbook online at [www.ers.ga.gov](http://www.ers.ga.gov) by choosing "PSERS" under "Pension Plans" in the left hand menu, then clicking on "Handbook" in the right hand menu.

Once the Retirement System has received your first monthly contribution and set up a pension record for you on our system, you will receive a letter from us asking that you visit our website and "register" for your online account. We will also request that you provide information on your beneficiary elections in the event that you pass away before you start your retirement benefits. This is very important as we want to follow your wishes in the distribution of any benefits.

If you have been a member in the Retirement System before, you can access your online account now and provide this information. If not, you will receive your letter from us in about 30 to 45 days.

Once again, congratulations on your new employment and welcome to the Retirement System. If you need any additional information on the Retirement System, please visit our web site at [www.ers.ga.gov](http://www.ers.ga.gov).

10/2012