

REHIRED RETIREE REPORTING

MARCH 2015

PRESENTER: FLAVIA PEYNADO



HOUSEKEEPING

- During the presentation the conference line will be placed on listen mode
- Feel free to ask your questions during the presentation by typing in the question area
- I'll answer all questions at the end of the presentation
- Thank you



AGENDA

- Welcome
- General Information
 - ERS Retirement and Returning to State Employment
- ERS Rehired Retiree Restrictions
- Exceptions to Restrictions
- Employer Responsibilities
- Rehired Retiree Reporting
- Rehired Retiree Reporting Audit
- ERS Communication



GENERAL INFORMATION

- Rehired Retiree –Rehire who has received 1 pension payment
- ERS qualified status
 - Retiree must be terminated
 - Remain out service for a period of time
 - Normal Retirement Age – 30 days
 - Early Retirement Age – 60 days
 - No pre-existing agreement to return to service prior to retirement



ERS REHIRED RETIREE RESTRICTIONS

- Retirees can no longer contribute to the plan from which they are receiving a benefit –except for LRS and PSERS
- O.C.G.A 47-2-110(c)(4)
- Limited to 1040 hours worked during calendar year
- Benefits suspended until next calendar year
- Re-employed
 - Employer authorized by law to report ERS members
 - Includes Board of Regents
 - Member's last employer prior to retirement (including a local school system)



EXCEPTIONS TO RESTRICTIONS

- Independent contractor that meets ALL of the following criteria
 - The retiree is working for or as a contracting entity where the entity has multiple employees;
 - The contracting entity has multiple contracts and the contracts are not limited to State of Georgia Employers;
 - The contractual relationship was not created to extend employment to a retiree in a position similar to that held prior to retirement.
- Employed at local school system where it is not the retiree's last employer at retirement



EMPLOYER RESPONSIBILITIES

- Notify ERSGA of any current or newly hired retirees
 - Employees must also notify employer of their status
- Employers are liable for any pension overpayments
- Employers should not enroll retiree into the plan from which they retired (ERS, JRS) or GDCP
- Submit the completed Contractor Verification form
- Report monthly hours worked for rehired retirees
 - Functionality available on the ERSGA Employer website



GENERAL INFORMATION REHIRED RETIREE REPORTING

- All files and data are due by the 5th of the month
- Report hours worked
- Reporting hours for a contractor who delivers a product
- Lagged Payroll
 - User can adjust reported hours each month
 - User can adjusted reported hours as retiree approaches 880 hours
- Errors Approving File-Contact ERS



REHIRED RETIREE REPORTING

Reporting Site-Used to report monthly hours worked by rehired retirees

- Navigate to www.ers.ga.gov
- Select employers from the tab at the top of the screen
- Select Log In to Employer Reporting
- Enter your current USERID and password
- Click login



REHIRED RETIREE REPORTING



EMPLOYEES'
RETIREMENT SYSTEM
OF GEORGIA

Employers

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➤ Login:

The information in this section is intended for the official use of ERSGA employers. 

To login to the Employer Desktop, please enter your User ID and Password.

In order to protect the privacy of ERSGA member records, access to this section is limited to reporting officials and other key staff designated for employer reporting.

Enter your User ID and Password:

User ID:
Password: (case sensitive)

LOGIN

[Click here for the latest Employer News!](#)

[Forgot User ID or Password?](#)

Are you new to the ERSGA Employer Desktop? Register for an account today.

REGISTER

[Click here to access employer Forms and Information](#)

Remember, your employees can't receive their benefits upon termination until their records are up-to-date and accurate. Timely and accurate reporting includes:

- Timely enrollment with pension deduction
- Timely reporting of terminations (including date and reason)
- Remit and report *no later than the 1st* of each month

REHIRED RETIREE REPORTING

TESTING COUNTY (128-001)

EMPLOYER DESKTOP: Welcome to the ERSGA Employer Desktop. In an effort to make doing business with ERSGA easier, we have automated the reporting process. Please click the desired link below to begin entering your data. 

You may view detailed information and instructions by clicking on the question mark icon located on each screen.

Member Statements

This option allows you to view and print your employee's online member statements.

Maintain Monthly Summary Report

This report is a summary of all total salaries, employee, and employer contributions—including adjustments and invoices. All employers must complete and submit this report by the 1st day of each month following the month in which the contributions were withheld.

This option allows you to maintain your ACH details, including the Account Number and Routing Number for each plan for which you contribute.

Maintain ACH Details

This option allows you to maintain your ACH details, including the Account Number and Routing Number for each plan for which you contribute.

Maintain Rehired Retirees

This option allows you to maintain hours worked for rehired retirees of ERS, LRS and JRS Plans.

Forfeited Leave Certification and Payment

This option allows you to report forfeited leave hours to ERSGA when a member with sick or forfeited leave applies for retirement or dies in service.

Upload Salary Detail File

This option allows employers to upload their detail employee data files to ERSGA. Detail data files should be uploaded by the 1st of the month following the month in which the contributions were withheld.

This option allows you to verify a member's plan eligibility status for ERS or PSERS (PRS) memberships.

Check Member Plan Eligibility

This option allows you to verify a member's plan eligibility status for ERS or PSERS (PRS) memberships.

Ad Hoc Termination Reporting

This option allows you to update personnel actions for non-reported members.

Profile Maintenance

This option allows you to maintain your security and contact information (ie. user id, password, name, address, phone and fax numbers, etc.).

This option allows you to maintain your security and contact information (ie. user id, password, name, address, phone and fax numbers, etc.).

Logout

This option allows you to log out of the secure ERSGA Site.

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Maintain Rehired Retirees : Welcome to the Retiree Reporting Desktop. Georgia law requires that employers report all rehired retirees within 30 days of hire. In addition, employers that fail to report hours worked in excess of 1,040 hours may be subject to penalties for overpaid pension benefits. Please click the desired link below to begin entering your data.

[Report Rehired Retiree Data](#)

This page will be used to enter and approve rehired retiree salary and hours worked.

[Approve Submitted Data](#)

Use this page to review and approve uploaded data. This page can also be used to modify or add to submitted data. **(For uploaded Data Files only).**

[No Rehired Retiree Data](#)

Use this page if you have no rehired retiree data to submit.

[Upload a File for the Current Month](#)

This page will be used to upload rehired retiree data files for each month. Use the Approve Submitted Data page to approve your file.

[Rehired Retiree Adjustments](#)

Use this page to modify or add previously reported data.

[View Yearly Summary](#)

Use this page to review Current/Prior Calendar Year rehired retirees' earnings and hours worked.

[Logout](#)

This option allows you to log out of secure ERSGA Site.

REHIRED RETIREE REPORTING

Rehired Retiree Desktop

The following are links on the desktop

- **Report Rehired Retire Data**-monthly detail employers
- **Upload a file for a current month** -upload employers –SAO will upload for Statewide Payroll PeopleSoft Employers and SMI will upload for DFACS
- **Approve Submitted Data** -All Employers that Upload a file
- **Rehired Retiree Adjustments**
- **No Rehired Retiree Data**
- **View Yearly Summary**



REHIRED RETIREE REPORTING

Report Rehired Retiree Data

- Manual entry employers will use this module to report their rehired retirees.
- Retirees entered in previous months will be listed when the user reports for the following month, that is, until a termination date field is updated. After termination retirees will not appear in the list for future months.

User should

- Select Report Rehired Retiree
- Enter the report month
- Click retrieve



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[Rehired Retiree Adjustments](#)

[No Rehired Retiree Data](#)

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Report Rehired Retiree Data : To begin entering your data, enter the Report Month in the format provided and click retrieve. 

*Report Month: (MM/YYYY)

RETRIEVE

No detail has been uploaded /entered for this report month. Click "ADD NEW" to enter detail

APPROVE

ADD NEW

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REHIRED RETIREE REPORTING

Report Rehired Retiree Data-Add New

- Users will need to add rehired retirees.

Follow this steps:

- To add a new retiree, enter the reporting month (February 2015) and select add new
- Enter the retiree's SSN-Note:
 - the rehired retiree must be receiving a pension from ERS.
 - Enter SSN without dashes
- Enter the retirees rehired date-must be the actual date the retiree was rehired
- Enter the monthly salary
- Enter the monthly hours
- Then save.



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Add New Rehired Retiree Hours : Use this page to add Hours for a rehired retiree not previously reported for this Report Month.



*Social Security Number:

Report Month:

02/2015

*Rehired Date (MM/DD/YYYY):

*Job Classification:

*Job Status:

*Payroll Classification:

*Monthly Hours Worked:

Monthly Salary:

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SAVE

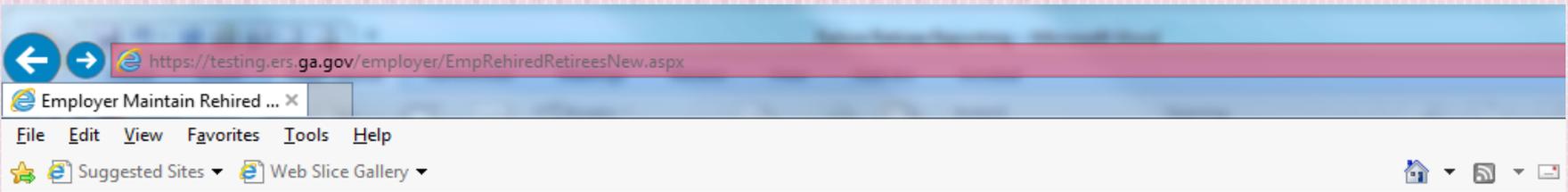
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TESTING COUNTY (128-001)

Add New Rehired Retiree Hours : Use this page to add Hours for a rehired retiree not previously reported for this Report Month.

*Social Security Number:	<input type="text" value="40010000"/>	Report Month:	02/2015
*Rehired Date (MM/DD/YYYY):	<input type="text" value="02/01/2015"/>		
*Job Classification:	<input type="text" value="Health Care"/>		
*Job Status:	<input type="text" value="Full-time"/>		
*Payroll Classification:	<input type="text" value="Monthly"/>		
*Monthly Hours Worked:	<input type="text" value="40"/>		
Monthly Salary:	<input type="text" value="2500"/>		

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REHIRED RETIREE REPORTING

Report Rehired Retiree Data –After Entry User must verify hours

- Verify that the hours worked and monthly salaries are correct.
- If you need to make a correction to the current months data, select the last 4 of the SSN and make any change(s).
- Verify data has been updated
- Click Approve- A message appears, to which the user must attest to the awareness of 1040 hr restrictions and certify that the hours being reported are the hours worked for that month
- Report Status- Upon approval status is updated to Approve
- Screenshots follow



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Report Rehired Retiree Data : To begin entering your data, enter the Report Month in the format provided and click retrieve. 

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[No Rehired Retiree Data](#)

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*Report Month: (MM/YYYY)

RETRIEVE

Name	Pension ID	SSN	Hire Date	Termination Date	Monthly Salary	Hours Worked	YTD Hours	Approved?
FOWLER, LORNA	288767	0000	02/01/2015		\$2,500.00	40.00	40.00	N

APPROVE

ADD NEW

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Social Security Number:

0000

Posting Month:

02/2015

Name:

FOWLER, LORNA

*Rehired Date (MM/DD/YYYY):

02/01/2015

*Job Classification:

Health Care

*Job Status:

Full-time

*Payroll Classification:

Monthly

*Monthly Hours Worked:

40.00

*Monthly Salary:

2500.00

Termination Date
(MM/DD/YYYY):

Termination Reason:

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Report Rehired Retiree Data : To begin entering your data, enter the Report Month in the format provided and click retrieve. 

*Report Month: (MM/YYYY)

02/2015

RETRIEVE

Name	Pension ID	SSN	Hire Date	Termination Date	Monthly Salary	Hours Worked	YTD Hours	Approved?
FOWLER, LORNA	288767	0000	02/01/2015		\$2,500.00	40.00	40.00	N

APPROVE

ADD NEW

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Message from webpage



I certify that the employees reported represent all rehired retirees at this agency for this month. I am aware of the 1,040 hour rehired retiree employment restrictions and penalties for failure to notify the retirement system of new hires and their hours worked within the statutorily required time periods. I am indicating my compliance with these provisions by clicking approve.

OK

Cancel

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TESTING COUNTY (128-001)

Approve Submitted Data : Click Report Month to view your submitted data.



There are no files awaiting approval.

Submit	Provider Code	Report Month	File Name	Received Date	Count	Status	User
<input type="checkbox"/>	128-001	02/01/2015	Manually Entered	03/25/2015	1	Approved	WEB_ersgauser_128-001

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REHIRED RETIREE REPORTING

- **Upload a file for the current month**- Employers will use this module to upload their rehired retirees. A file that has been successfully uploaded will be available for approval within 30 minutes. Approve the uploaded detail by navigating to “Approve Submitted Data”.
- Select Upload a file for the current month from the desktop
- Select Upload a new file
- Click browse to find your file
- Sample File Name: 201502128-001R.ERSGA
- Click Upload



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TESTING COUNTY TWO (127-008)

Upload a File for the Current Month : Click Browse to select your file from your directory, click open and then click the Upload Button. 

*Select a File to Upload:

UPLOAD

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Home Members Retirees **Employers** 401(k) & 457

Report Rehired Retiree Data > **STATE ACCOUNTING OFFICE (407)**

Upload a File for the Current Month >

Approve Submitted Data > Upload a File for the Current Month : Click Upload a New File.

Rehired Retiree Adjustments >

No Rehired Retiree Data >

View Yearly Summary >

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UPLOAD A NEW FILE

Provider	Report Month	File Name	Received Date	Status	Last Name	Comments
407	6/2010	201006407R.ERSGA	7/9/2010 3:04:28 PM	Received	dbo	File Recieved with Detail Errors

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REHIRED RETIREE REPORTING

- **Approve Submitted Data-** Employers will use this module to approve their rehired retirees' hours. Once data has been approved, corrections or updates can only be made using Rehired Retiree Adjustments
- **Select Approve Submitted Data from the desktop-** Verify that the hours worked and monthly salaries are correct. If you need to make a correction to the current months data, select the last 4 of the SSN and make any change(s). Verify data has been updated
- Select the submit box for the Report Month you want to approve
- Click approve
- A message appears, to which the user must attest to the awareness of 1040 hr restrictions and certify that the hours being reported are the hours worked for that month
- **Report Status-** Upon approval status is updated to Approve



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GEORGIA FORESTRY COMMISSION (420)

Approve Submitted Data : Click Report Month to view your submitted data. 

Submit	Provider Code	Report Month	File Name	Received Date	Count	Status
<input type="checkbox"/>	407	06/01/2010	201006407R.ERSGA	07/09/2010	7	Received and Ready for Approval

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REHIRED RETIREE REPORTING

Rehired Retiree Adjustments- Employer will use this module to adjust or add previously approved data. Once data has been updated, navigate to previous page to confirm that the change has been made.

- Select Rehired Retiree Adjustments from the desktop
- Enter the report month and year (mm/yyyy)
- Select the last four of the SSN
- Make any necessary corrections
- Select the adjustment reason
- Then Save



REHIRED RETIREE REPORTING



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Report Rehired Retiree Data >

FULTON COUNTY (127-060)

Upload a File for the Current Month >

Approve Submitted Data >

Rehired Retiree Adjustments : Enter the Report Month in the format provided and click Retrieve.



Rehired Retiree Adjustments >

No Rehired Retiree Data >

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*Report Month: (MM/YYYY)

RETRIEVE

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[Report Rehired Retiree Data](#) ▶ **BACON COUNTY HEALTH DEPT (128-003)**

[Upload a File for the Current Month](#) ▶

[Approve Submitted Data](#) ▶ **Rehired Retiree Adjustments** : Enter the Report Month in the format provided and click Retrieve. 

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*Report Month: (MM/YYYY) **RETRIEVE**

Name	Pension ID	SSN	Hire Date	Termination Date	Monthly Salary	Hours Worked	Total Hours Worked
COLE, KESHA	000273	7864	07/06/2010		\$1,500.00	30.00	30.00
JONES, GEORGE	001109	3779	07/01/2010	07/30/2010	\$0.00	0.00	0.00

ADD NEW

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Report Rehired Retiree Data > **BACON COUNTY HEALTH DEPT (128-003)**

Upload a File for the Current Month >

Approve Submitted Data > **Rehired Retiree Adjustments Detail** : Use this page to enter corrected salary, hours, hire or termination dates. ?

Rehired Retiree Adjustments >

No Rehired Retiree Data >

View Yearly Summary >

Maintain Rehired Retirees >

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COLE, KESHA Report Month: 07/2010

Reported Salary	Corrected Salary	Monthly Hrs Worked	Corrected Hrs Worked	Hire Date	Corrected Hire Date (MM/DD/YYYY)	Term. Date	Corrected Term. Date (MM/DD/YYYY)	Adjustment Reason
1,500.00	<input type="text"/>	30.00	<input type="text"/>	07/06/2010	<input type="text"/>	<input type="text"/>	<input type="text"/>	Correct Data Originally Reported by File Provider

PREVIOUS PAGE **SAVE**

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No Rehired Retiree Data

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BACON COUNTY HEALTH DEPT (128-003)

Rehired Retiree Adjustments Detail : Use this page to enter corrected salary, hours, hire or termination dates.

COLE, KESHA

Report Month: 07/2010

Reported Salary	Corrected Salary	Monthly Hrs Worked	Corrected Hrs Worked	Hire Date	Corrected Hire Date (MM/DD/YYYY)	Term. Date	Corrected Term. Date (MM/DD/YYYY)	Adjustment Reason
1,500.00	3000	30.00		07/06/2010				Correct Understated Salary

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Upload a File for the Current Month >

Approve Submitted Data >

Rehired Retiree Adjustments : Enter the Report Month in the format provided and click Retrieve.



Rehired Retiree Adjustments >

Rehired retiree information saved successfully.

No Rehired Retiree Data >

View Yearly Summary >

Maintain Rehired Retirees >

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Logout >

*Report Month: (MM/YYYY)

RETRIEVE

Name	Pension ID	SSN	Hire Date	Termination Date	Monthly Salary	Hours Worked	Total Hours Worked
COLE, KESHA	000273	7864	07/06/2010		\$3,000.00	30.00	30.00
JONES, GEORGE	001109	3779	07/01/2010	07/30/2010	\$0.00	0.00	0.00

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GJRS

PSR

GDCP

PSERS

REHIRED RETIREE REPORTING

- **No Rehired Retiree Data-** Employers will use this section to indicate that they have no one to report if they do not have a rehired retiree.
- Select No Rehired Retiree Data from the employer desktop
- Enter the report month and year (mm/yyyy)
- Click No Data To Report
 - Employers cannot report for a month that has a status “Non-Report”.
 - To re-open a month that may have been set to Non-Report in error, check the “Delete” check box and click on the “Delete” button. This activates that report month and user can enter and approve data for that month.



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[Report Rehired Retiree Data](#)

TESTING COUNTY TWO (127-008)

[Upload a File for the Current Month](#)

[Approve Submitted Data](#)

No Rehired Retiree Data : To indicate that there is no rehired retiree information to report, enter a report month and click No Data to Report.

[Rehired Retiree Adjustments](#)

[No Rehired Retiree Data](#)

[View Yearly Summary](#)

[Maintain Rehired Retirees](#)

[Employer Desktop](#)

[Logout](#)

*Report Month: (MM/YYYY)

03/2015

x

NO DATA TO REPORT

Delete?	Report Month	Last Update User ID	Date Last Updated
<input type="checkbox"/>	12/01/2011	WEB_bartow008	1/5/2012 9:47:36 AM

DELETE

REHIRED RETIREE REPORTING

EMPLOYEES' RETIREMENT SYSTEM OF GEORGIA

Employers

Home Members Retirees **Employers** 401(k) & 457

Report Rehired Retiree Data
Upload a File for the Current Month
Approve Submitted Data
Rehired Retiree Adjustments
No Rehired Retiree Data
View Yearly Summary
Maintain Rehired Retirees
Employer Desktop
Logout

TESTING COUNTY TWO (127-008)

No Rehired Retiree Data : To indicate that there is no rehired retiree information to report, enter a report month and click No Data to Report.

*Report Month: (MM/YYYY) **NO DATA TO REPORT**

Delete?	Report Month	Last Update User ID	Date Last Updated
<input type="checkbox"/>	12/01/2011	WEB_bartow008	1/5/2012 9:47:36 AM

DELETE

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Message from webpage

I certify that at this agency there are no rehired retirees to report for this month. I am aware of the 1040 hour rehired retiree employment restrictions and penalties for failure to notify the retirement system of new hires and their hours worked within the statutorily required time periods. I am indicating my compliance by clicking "No Data to Report".

OK Cancel

REHIRED RETIREE REPORTING

The screenshot shows a web browser window with the URL <https://testing.ers.ga.gov/employer/EmpRehiredRetireesRpt.aspx>. The browser's address bar and menu bar are visible. The website header includes the logo of the State of Georgia and the text "EMPLOYEES' RETIREMENT SYSTEM OF GEORGIA" and "Employers Employers". The navigation menu has tabs for "Home", "Members", "Retirees", and "Employers" (which is selected). The page content shows a sidebar with various actions like "Report Rehired Retiree Data", "Upload a File for the Current Month", "Approve Submitted Data", "Rehired Retiree Adjustments", "No Rehired Retiree Data", "View Yearly Summary", "Maintain Rehired Retirees", "Employer Desktop", and "Logout". The main content area displays "TESTING COUNTY TWO (127-008)" and a message: "No Rehired Retiree Data : To indicate that there is no rehired retiree information to report, enter a report month and click No Data to Report." Below this is a form with a label "*Report Month: (MM/YYYY)", an empty text input field, and a red button labeled "NO DATA TO REPORT". A table with two columns, "Delete?" and "Report Month", and two rows of data is shown. The first row has a checkbox, "03/01/2015", "WEB_ersgauser_127-008", and "3/25/2015 6:49:33 PM". The second row has a checkbox, "12/01/2011", "WEB_bartow008", and "1/5/2012 9:47:36 AM". A red button labeled "DELETE" is positioned below the table. The footer contains the text "Copyright © Employees' Retirement System of Georgia 2010".

Home Members Retirees **Employers** 401(k) & 457

[Report Rehired Retiree Data](#) [TESTING COUNTY TWO \(127-008\)](#)

[Upload a File for the Current Month](#)

[Approve Submitted Data](#) **No Rehired Retiree Data** : To indicate that there is no rehired retiree information to report, enter a report month and click No Data to Report.

[Rehired Retiree Adjustments](#)

[No Rehired Retiree Data](#) **Report saved successfully.**

[View Yearly Summary](#)

[Maintain Rehired Retirees](#)

[Employer Desktop](#)

[Logout](#)

*Report Month: (MM/YYYY) **NO DATA TO REPORT**

Delete?	Report Month	Last Update User ID	Date Last Updated
<input type="checkbox"/>	03/01/2015	WEB_ersgauser_127-008	3/25/2015 6:49:33 PM
<input type="checkbox"/>	12/01/2011	WEB_bartow008	1/5/2012 9:47:36 AM

DELETE

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REHIRED RETIREE REPORTING

View Yearly Summary- Employers will use this module to review reported data.

- Select view Yearly Summary from the Rehired Retiree Desktop
- Enter calendar year
- The retiree(s) name, YTD salary and YTD hours will be displayed.
- Select the last 4 of the SSN to see the monthly detail.



REHIRED RETIREE REPORTING

EMPLOYEES' RETIREMENT SYSTEM OF GEORGIA

Employers

Home Members Retirees **Employers** 401(k) & 457

Report Rehired Retiree Data ? **TESTING COUNTY TWO (127-008)**

Upload a File for the Current Month ?

Approve Submitted Data ? View Yearly Summary : Use this page to review Current/Prior Calendar Year rehired retirees' earnings and hours worked. ?

Rehired Retiree Adjustments ?

No Rehired Retiree Data ?

View Yearly Summary ?

Maintain Rehired Retirees ?

Employer Desktop ?

Logout ?

*Calendar Year: (YYYY) **RETRIEVE**

Name	Pension ID	SSN	Hire Date	Termination Date	Total Salary	YTD Hours
NEWMAN, STACEY	<input type="text"/>	0000	06/16/2010		\$34,151.41	1382.10

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REHIRED RETIREE REPORTING

[Report Rehired Retiree Data](#)

[Upload a File for the Current Month](#)

[Approve Submitted Data](#)

[Rehired Retiree Adjustments](#)

[No Rehired Retiree Data](#)

[View Yearly Summary](#)

[Maintain Rehired Retirees](#)

[Employer Desktop](#)

[Logout](#)

TESTING COUNTY TWO (127-008)

View Yearly Summary Detail

NEWMAN, STACEY

Report Month	Name	Monthly Salary	Monthly Hrs Worked	Hire Date	Term. Date
12/01/2014	NEWMAN, STACEY	2,724.28	110.25	06/16/2010	
11/01/2014	NEWMAN, STACEY	2,471.00	100.00	06/16/2010	
10/01/2014	NEWMAN, STACEY	4,180.12	169.17	06/16/2010	
09/01/2014	NEWMAN, STACEY	3,582.95	145.00	06/16/2010	
08/01/2014	NEWMAN, STACEY	2,687.24	108.75	06/16/2010	
07/01/2014	NEWMAN, STACEY	3,537.66	143.17	06/16/2010	
06/01/2014	NEWMAN, STACEY	2,691.34	108.92	06/16/2010	
05/01/2014	NEWMAN, STACEY	2,687.24	108.75	06/16/2010	
04/01/2014	NEWMAN, STACEY	2,790.18	112.92	06/16/2010	
03/01/2014	NEWMAN, STACEY	2,536.90	102.67	06/16/2010	
02/01/2014	NEWMAN, STACEY	2,485.43	100.58	06/16/2010	
01/01/2014	NEWMAN, STACEY	1,777.07	71.92	06/16/2010	

← PREVIOUS

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REHIRED RETIREE REPORTING AUDIT

- The first quarter of the calendar year
- Employers are notified of an findings
- Employers are required to report hours immediately



REHIRED RETIREE REPORTING COMMUNICATION

- **Notification to report hours-** sent to employers if ERSGA does not have a record of reported hours or No Data to Report. Report hours if there is someone to report and update status to No Data to Report if there is not a rehired retiree
- **Notification to approve reported hours-** sent to employers if ERSGA has a record of reported hours but they have not been approved. Approve hours if reported. If the data reported via a file upload has errors and cannot be approved contact ERS immediately.
- **1040 Warning letter-** A copy sent to rehired retirees and employer when reported hours exceed 880 hours but less than 1040. Informs retiree that benefits will be suspended when hours exceed 1040.
- **1040 Suspension letter-** A copy sent to rehired retirees and employer when reported hours exceed 1040 hours. Informs retiree that benefits have been suspended for the remainder of the calendar year and will be re-instated at the beginning of the following year



CONTACT INFORMATION

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Whitney.Maxwell@ers.ga.gov



QUESTIONS

